

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Wednesday, October 19, 2022
6:30 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 6:29 p.m. by President D. List.
- Members Present: D. List, T. Menzie, H. Ball, J. Cook, W. Forsyth, A. Phillips
- Members Absent: K. Carlson
- Also Present: P. McGee, L. Prinz, C. Stehm, R. Stevens, A. Grillo, B. Brown, K. Grattan, K. Kaercher and 35 members of the audience.
- President's Report: D. List welcomed everyone to the meeting. The Policy Committee met and there are three policies up for first readings on the agenda. The Al Hawk dinner is tomorrow. She is looking forward to going to the NYSSBA Conference next week in person. She congratulated all of the Fall Sports teams on a great season. The GLOW With Your Hands event had an excellent turnout.
- Academic Focus: C. Hardenbrook presented about the Digital Citizenship class she is teaching in the third grade this year. This is a daily class which runs for 40 minutes and is rotated between the three third grade classrooms. The curriculum for this class is based on the Digital Citizenship curriculum created by Common Sense Media. The six units of study are:
1. Media Balance and Well Being
 2. Privacy and Security
 3. Digital Footprint and Identity
 4. Relationships and Communication
 5. Cyberbullying and Hate Speech
 6. News and Media Literacy
- Students will also learn about Digital Literacy and learn how to use and take care of the classroom Chromebooks and how to become more comfortable and fluent typists (Keyboarding Without Tears).
- Student Council Report: Members of the Jr./Sr. High Student Council spoke about the many happenings over the first month and a half of school. September 30th students participated in the pep rally, which was held outside this year. The Homecoming dance theme was Western Fall Fusion and had a big turnout. A lot of students participated in Spirit Week. October 27th students from the Jr./Sr. High Student Council are going to participate in STEP Boosters Trunk-or-Treat. Membership has grown this year and they would like to focus more on what students want.

Principals'
Comments:

A. Grillo/K. Grattan reported:

- The goals for the Jr./Sr. High School this year are:
 1. Byron-Bergen Junior/Senior High School will develop a toolkit that includes programs, strategies, and resources that will be implemented school wide and in classrooms.
 2. Engage teachers and staff in collegial conversations around curriculum maps and assessments (including benchmark assessments) for all content areas 6th-12th grade.
 3. Teachers will implement one researched based strategy in their lessons that clarify the learning experience.
- Positive postcards (B-B Brag) were sent out to all students.
- After announcements on Fridays faculty and staff play "Name That Tune" and they take the 5th caller; if they guess correctly the caller wins a Dunkin' drink on A. Grillo and K. Grattan.
- November is Social Awareness Month and the Jr./Sr. High will be focusing on gratitude.
- The fall sports teams had a successful season.
- The first quarterly principal cabinet meeting took place where A. Grillo met with the class presidents and student council to talk about improving what is going on in the Jr./Sr. High.

C. Stehm/K. Kaercher reported:

- The goals for the Elementary School this year are:
 1. Byron-Bergen Elementary School will develop a toolkit that includes programs, strategies, and resources that will be implemented school wide and in classrooms. Programs include Second Step and Zones of Regulation.
 2. Byron-Bergen Elementary teachers in grades K-5 will utilize Benchmark Data in ELA and Math to impact instruction and determine interventions. Byron-Bergen Elementary Teachers will also implement the Next Generation Science Standards.
 3. Teachers will implement one researched based strategy in their lessons that clarify the learning experience, improve student learning or student engagement.

Director of
Instructional
Services
Comments:

B. Brown reported that faculty members have been working on curriculum (a lot of analyzing) and professional development. It is now time for reflection on what we will do with the information that was presented from the poverty simulation shown on the Superintendent's Conference Day. B. Brown presented the State of Special Education report. The goal of the District's special education program is to maximize the academic and functional achievement of all students with disabilities. Seven objective has been have been set that will help guide the program's practices:

1. To ensure the establishment of procedures to implement the provisions of the Part 200 Regulations of the Commissioner of Education.

2. To maintain the committee on preschool special education and the committee on special education to ensure the evaluation of students suspected of having a disability, to recommend appropriate educational supports and programs, and to monitor student progress.
3. To provide a free appropriate education in the least restrictive environment for students with disabilities between ages of three and twenty-one or until a high school diploma has been awarded.
4. To ensure that students with disabilities have the opportunity to be involved in and progress in the general education curriculum to the maximum extent appropriate.
5. To provide the resources necessary for the implementation of a continuum of programs and services to meet the academic, social, physical, and management needs of students with disabilities.
6. To ensure the confidentiality of personally identifiable data, information, or records pertaining to a student with a disability.
7. To ensure that adequate and appropriate space is made available to meet the needs of students with disabilities.

There are 84 students enrolled at Byron-Bergen that are classified with having a disability; this is a slight increase from last year.

Business
Administrator
Comments:

L. Prinz reported the State Aid workshop she and P. McGee went to stated the foundation aid formula will run as it is written. The Employees Retirement System (ERS) had a major upgrade to their online reporting system and R. Stevens had a lot of work to do in the payroll system to make the changes happen; Byron-Bergen has made it to the “Gold Status” to be able to report in the new system. School Tax collection is going well and the collection rate is over 90%; the last day for collection is October 31st. Byron-Bergen applied for COVID-19 funding from FEMA and was awarded money based on claims submitted; FEMA has reopened the claim period for a longer period so the school is submitting a second application to apply for additional expenses due to COVID. There is one new addition to New Business the Application for Corrected Tax Roll.

Superintendent’s
Comments:

P. McGee welcomed the P.I.G. students and talked to them about the role of the Board of Education and what they do. He thanked the Board of Education for all of their support. Friday is Bus Driver Appreciation Day. Data was collected from an online survey for the Elementary School Principal search and a stakeholder focus group meeting was held earlier in the month. The March 2023 Board of Education meeting will need to be rescheduled and will be approved at the next meeting. There are two new additions to New Business: 12.7 Approval of Substitute Teacher (UPK-5) – Tracy Gathman and 12.8 Approval of Application for Corrected Tax Roll for 6864 Jerico Rd, Bergen, NY 14416.

Consent Agenda: It was moved by A. Phillips and seconded by H. Ball that the following consent agenda be approved:

Approval of Minutes

September 15, 2022

Financial Matters

General Fund Bills: Warrant A-13, Ck. # 22568-22572, \$8,609.27

Warrant A-15, Ck. # 22573-22574, \$1,391.04

Warrant A-17, Ck. # 22575-22639, \$1,030,248.42

Warrant A-19, Ck. # 22640-22647, \$147,537.24

Warrant A-21, Ck. # 22648-22746, \$145,189.17

School Lunch Fund Bills: Warrant C-3, Ck. # 200936-200944, \$23,678.14

Warrant C-4, Ck. # 200945-200954, \$4,784.19

Federal Fund Bills: Warrant F-1, Ck. # 400430, \$1,640.35

Warrant F-2, Ck. # 400431-400436, \$5,169.69

Capital Fund Bills: Warrant H-3, Ck. # 2652-2653, \$29,118.60

Trust & Agency Fund Bills: Warrant TA-4, Wire # 1531-1535,

Ck. # 301093-301096, \$130,432.62

Warrant TA- 4, Wire # 1536-1539,

Ck. # 301097-301100, \$107,580.18

Warrant TA-6, Wire # 1540-1543

Ck. # 304401-301108, \$442,056.13

Monthly Treasurer's Report – August 2022

Personnel Matters

Resignations/Retirement/Termination:

Resignation – Building Maintenance Worker – Thomas Klycek

(Eff. 9/18/22)

Resignation – Building Maintenance Worker – Richard Smith

(Eff. 9/18/22)

Retirement – Special Education Teacher – Marcy Bedette (Eff. 2/1/23)

Retirement – Bus Driver – Elwood Jordan (Eff. 10/14/22)

Resignation – Food Service Worker – Dyana Breyer (Eff. 9/30/22)

Approvals:

2022-2023 Lead Evaluators

Patrick McGee, Ashley Grillo, Kathryn Grattan, Betsy Brown, Carol Stehm, and Kaitlin Kaercher have all successfully completed a training course and received certification, and shall be appointed as Lead Evaluators for the District's APPR Plan for the 2022-2023 school year.

Substitute Teacher (UPK-5) – Natalie Utz

Food Service Worker – Annie (Laurie) Sheard (Eff. 10/3/22)

Substitute Teacher (6-12) – Kolleen Zaffrann

Additional Summer Hours for CSE Meetings

Laurie Penepent

Jeffrey Parnapy

Jessica Golino-Smith

Katlin Blackburn

Trey Nadolinski

2022-2023 Additional Mentor Appointment

Nick Muhlenkamp - Mentor

Permanent Appointment – Cleaner – Nancy Smith (Eff. 10/24/22)

Substitute Cleaner – Lukas Volkmar

2022-2023 Winter Sport Coaches/Advisors and Volunteers

Girls Basketball

Varsity – Rick Krzewinski

JV – Nick Muhlenkamp

Boys Basketball

Varsity – Roxanne Noeth

JV – Chris Chapman

Wrestling

Varsity – Matt Ellis & Rich Hannan

JV- Josh Brabon

Modified – Matt Ellis & Rich Hannan

Volunteer – Brian Tatar

Swimming

Varsity – Sara Stockwell

JV – Eric Fix

Modified – Jason Blom & Jay Wolcott

Permanent Appointment – Bus Driver – Noma Evans (Eff. 9/1/22)

Permanent Appointment – School Monitor – Lori Henry (Eff. 11/2/22)

Permanent Appointment – Automotive Mechanic – Jason Best
(Eff. 11/16/22)

Permanent Appointment – Bus Driver – Sharon Grefrath (Eff. 11/18/22)

Permanent Appointment - Bus Driver – Shandra Webster (Eff. 11/18/22)

Permanent Appointment – Driver (School) – Rick Harter (Eff. 11/18/22)

Permanent Appointment – Driver (School) – Pamela Sharp (Eff. 11/18/22)

Substitute Teacher (6-12) – Charles Palella

d. Miscellaneous Matters

None

e. CSE Review

CSE

Case # 3020, # 4276, # 4844, # 4890

The motion passed 6 Yes, 0 No

Reports: Construction Management Update – Campus Construction Management and CPL
Campus Construction Management and Clark Patterson Lee (CPL) met with the Facilities Committee before the meeting to update them on the 2021 Capital Project. A presentation to the Board was also given. They gave an update on the project schedule. They talked about the work that will happen in Phase 1 and in Phase 2 and they went through the project cost estimate.

Policy Committee Update: Met on October 11th to discuss the three policies up for first reading under New Business.

Facilities
Committee
Update: None

Budget Committee
Update: None

Audit Committee
Update: None

SOAR Update: None

Positive
Recognition: None

Approval –
2022-2023
Electric Bid
Results
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the 2022-2023 Electric Bid Results approving Energy Coop of America with the winning bid.
The motion passed 6 Yes, 0 No.

Approval –
2021-2022
Byron-Bergen
Central School
Audited
Financial
Statements
Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by H. Ball to approve the 2021-2022 Byron-Bergen Central School Audited Financial Statements.
The motion passed 6 Yes, 0 No.

Approval –
2021-2022
Corrective
Action Plan
Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by H. Ball to approve the 2021-2022 Corrective Action Plan.
The motion passed 6 Yes, 0 No.

Approval –
1st Reading
of Policy
1510 –
Regular Board
Meetings and
Rules (Quorum
and Parliamentary
Procedure)
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by A. Phillips to approve the First Reading of Policy # 1510 – Regular Board Meetings and Rule (Quorum and Parliamentary Procedure).
The motion passed 6 Yes, 0 No.

Approval –
1st Reading
of Policy
7110 –
Comprehensive
Student Attendance Upon the recommendation of the Superintendent, it was moved by
W. Forsyth and seconded by A. Phillips to approve the First Reading
of Policy # 7110 – Comprehensive Student Attendance.
The motion passed 6 Yes, 0 No.

Approval –
1st Reading
of Policy
7540 – Suicide Upon the recommendation of the Superintendent, it was moved by
W. Forsyth and seconded by A. Phillips to approve the First Reading
of Policy # 7540 – Suicide.
The motion passed 6 Yes, 0 No.

Approval –
Substitute
Teacher
(UPK-5) –
Tracy Gathman Upon the recommendation of the Superintendent, it was moved by
T. Menzie and seconded by A. Phillips to approve the Substitute
Teacher (UPK-5) – Tracy Gathman.
The motion passed 6 Yes, 0 No.

Approval –
Application for
Corrected Tax
Roll for 6864
Jerico Rd, Bergen,
NY 14416 Upon the recommendation of the Superintendent, it was moved by
W. Forsyth and seconded by H. Ball to approve the Application for
Corrected Tax Roll for 6864 Jerico Rd, Bergen, NY 14416.
The motion passed 6 Yes, 0 No.

Public Comment: One community member signed up to speak. There were several
students who came for their P.I.G. (Participation In Government)
requirement.

Information/Announcements/Reports:

Members from the Byron-Bergen Faculty Association and Byron-Bergen
FFA presented the Board with gifts of appreciation for School Board
Recognition Week.

Requests Requiring Board Consideration:

The March 2023 Board of Education meeting date needs to be changed
and will be approved at the next meeting.

Review of Next Meeting's Agenda:

Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Executive Session: It was moved by A. Phillips and seconded by W. Forsyth to enter executive session at 8:14 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. There will not be any new business transacted after executive session.

The motion passed 6 Yes, 0 No.

Return to Public Session: It was moved by W. Forsyth and seconded by A. Phillips to return to public session at 8:46 p.m.

The motion passed 6 Yes, 0 No.

Adjournment: It was moved by D. List and seconded by A. Phillips to adjourn the meeting at 8:47 p.m.

The motion passed 6 Yes, 0 No.